

OFFICIAL PROCEEDINGS
ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT
REGULAR MEETING – JUNE 9, 2020

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met in regular session on Tuesday, June 9, 2020, at 12:00 noon in the boardroom of its office located at 100 Port Boulevard, Chalmette, Louisiana.

Roll was called.

Members present were: Mr. William T. Bergeron, President; Mr. Larry M. Aisola, Jr., Vice President; Ms. Rachel L. Nunez, Secretary; Mr. Harold J. Anderson, Treasurer and Rev. Henry Ballard, Jr., Commissioner. Also present were: Mr. Drew Heaphy, Executive Director; Ms. Denise Kraesig, Executive Assistant; Mr. Ross Gonzales, Director of Administration; Mr. Ted Roche, Director of Operations; Mr. Ricky Melerine, Assistant Project Manager; Mr.'s Todd Fuller and Zeljko Franks, Associated Terminals; Mr. Constantine Nicoladis, N-Y Associates; Ms. Amanda Coates, Port of New Orleans and Ms. Ashley Coker, Sher Garner.

Pledge of Allegiance was said.

President Bergeron asked if there were any public comments in accordance with R.S. 42:14(D). Not hearing from anyone, he continued with the meeting.

On motion of Rev. Ballard, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved the minutes of the regular meeting held on May 12, 2020.

On motion of Ms. Nunez, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved of the Fourth Amendment to Boasso America Corporation lease providing lessee a three-month deferral of 50% of each monthly installment of annual rent starting June 1, 2020 with the option to continue the deferral for an additional three months, if necessary, due to the cash management and liquidity crisis caused by the COVID-19 pandemic.

On motion of Ms. Nunez, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved of the Second Amendment to Gulf Coast Container providing lessee a one-month deferral of their monthly installment of annual rent for April, 2020, due to a cash management and liquidity crisis caused by the COVID-19 pandemic.

On motion of Ms. Nunez, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved a new lease with Bridges Management for 8617 West St. Bernard Highway, Chalmette, La.

On motion of Ms. Nunez, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved a new lease with Reel Sets for Building 91 and approximately 10,000 sq. ft. of laydown area located at 9010 River Road, Chalmette Terminal.

On motion of Ms. Nunez, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved a Consent Request for MOEM Pipeline, LLC to reroute approximately 662 feet of existing 14-inch pipeline where it transverses the Chalmette Loop Levee (LVP 146), St. Bernard Parish, LA.

On motion of Ms. Nunez, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved Change Order No. 1 for Boh Bros Construction Co., LLC relating to the Probe Pile Program project. An underrun of \$100.00 and addition of one (1) contract day.

On motion of Ms. Nunez, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved Change Order No. 2 for Del Valle Services, LLC relating to the Warehouse 1 Re-Sheeting project. Addition of sixty-four (64) contract days.

President Bergeron informed the Board that Proposals were received on Friday, May 29, 2020, at 2 p.m. for the Installation of Security Fence, Violet Terminal project. The Proposals are as follows:

<u>Company</u>	<u>Proposal</u>
AKMO Fence	\$26,000.00
Can't Be Beat Fence & Construction	\$28,290.00
Livaudais Electrical & Construction LLC	\$41,245.10

On motion of Ms. Nunez, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved to award the proposal to AKMO Fence in the amount of \$26,000.00. Rev. Ballard asked how RFP's were published and asked to see the lists of vendors used if it is not necessary for the project to be advertised. Mr. Heaphy explained that there are guidelines for obtaining proposals/quotes/bids for projects which are determined by the dollar amount of the project. Mr. Heaphy will gather the vendor lists which are used for projects not requiring advertisements from Mr. Roche and submit them to Rev. Ballard.

President Bergeron recognized Mr. Gonzales who gave the Finance Report. Mr. Gonzales discussed the Operating and Capital Budgets, Professional Services Summary, Balance Sheet and Lessees' Arrears. Ms. Nunez requested a list of new and renewing leases with rates. Mr. Heaphy stated he will compile a list of the requested information and submit it to Ms. Nunez. The Board discussed the Finance Report. President Bergeron thanked Mr. Gonzales for his report.

On motion of Ms. Nunez, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved the 2020-2021 Budget.

President Bergeron recognized Mr. Heaphy who gave the Executive Director's Report. Mr. Heaphy discussed Covid-19 Employee Guidelines and the Tenant Covid-19 Questionnaire. Mr. Heaphy then recognized Mr. Roche who gave the construction report on current and future projects. The Board discussed the Executive Director's Report. President Bergeron thanked Mr. Heaphy for his report.

On motion of Ms. Nunez, seconded by Mr. Anderson, the Board discussed the Request to Advertise the 934 acres of hunting property located along the Mississippi River Gulf Outlet, St. Bernard Parish, for lease.

On Motion of Ms. Nunez, seconded by Mr. Aisola, the Board unanimously approved to table agenda item number 17, Request to Advertise the 934 acres of hunting property located along the Mississippi River Gulf Outlet, St. Bernard Parish, for lease, until next month's board meeting. Ms. Nunez asked that additional research be done on the pricing for hunting leases.

On motion of Ms. Nunez, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved to Request to Advertise the Wastewater Treatment Plant, Chalmette Terminal project.

On motion of Rev. Ballard, seconded by Ms. Nunez, and after asking for any public comment, the Board unanimously approved for the Executive Director to enter into a Cooperative Endeavor Agreement with the St. Bernard Parish Tourist Commission to promote tourism through the Port and possible sharing of the tour boat dock revenue from the New Orleans Paddlewheels lease, not to exceed \$8,900. For Fiscal Year 2020-2021.

On motion of Mr. Aisola, seconded by Ms. Nunez, and after asking for any public comment, the Board unanimously approved to enter Executive Session at 1:02 p.m. to discuss litigation relating to the expropriation of the Violet Dock Port, 34th Judicial District Court, Case #116-860 and United States District Court Case #2:19-cv-11586-ILRL-DMD.

On motion of Ms. Nunez, seconded by Mr. Anderson, the Board unanimously approved to reconvene Regular Session at 2:22 p.m.

President Bergeron asked if there was any Old Business, not hearing from anyone, he continued with the meeting.

President Bergeron asked if there was any New Business, not hearing from anyone, he continued with the meeting.

On motion of Ms. Nunez, seconded by Mr. Anderson, the meeting was adjourned.

/s/ Rachel L. Nunez, Secretary